



Phase 2
Instructions for Submitting Cool It! Implementation Report Entry

1. Only teams who submitted a Cool It! Greenhouse Gas Inventory and Solution Plan for the 2006-2007 Cool It! Challenge are eligible to submit a Cool It! Implementation Report and receive the 2008 Cool Results Award.
2. The Cool It! Implementation Report Entry must be submitted no later than 5:00 pm on Friday, April 18, 2008 for a team to be eligible for the Cool Results Award.
3. The Cool Results Entry consists of two items:
 - The signed cover sheet (page two of this document) with all requested information filled in for one Cool It! team.
 - The team's completed Cool It! Implementation Report form (page three of this document), with attachments, if any.
4. The Cool Results Entry must be submitted via US Postal Service Priority mail. The packet should be registered (Registered Mail) so that you have proof of mailing it. All documents must be typed or word-processed in 12-point font, and printed, single sided on 8.5 x 11" white paper. They should be clipped together, not stapled or folded and mailed to:

Institute for Sustainable Energy
Eastern CT State University
83 Windham Street
Willimantic, CT 06226



Phase 2
Cool It! Implementation Report Cover Sheet.

Please complete all questions and submit this form with your Cool It! Implementation Report.

1. Team Number:
2. Team Coach: _____
3. Coach contact phone: _____ email: _____
4. Student Team Members: Include all student team members who worked on the project between March 1, 2007 and April 18, 2008.
 - a. _____
 - b. _____
 - c. _____
 - d. _____
 - e. _____
 - f. _____
 - g. _____
 - h. _____
 - i. _____
 - j. _____
 - k. _____
 - l. _____
 - m. _____
 - n. _____
 - o. _____

Attach sheet with additional student team members if there are more than 15.

5. Title of solution project:
6. Indicate how the team wants any monetary awards it receives from Cool It! distributed:
 - a. Divide the funds evenly among all student team members listed above,
 - b. Use the award to fund team's climate solution project.
Make check to: _____.
 - c. Donate the award to a school or non-profit org. Name: _____
Full Address _____
7. The team coach listed above confirms that to the best of his or her knowledge all team members have complied with all Cool It! rules, and that the information contained in the Implementation Report is accurate and true. (sign and date below to signify agreement)

Coach Signature: _____ Date: _____



Phase 2 Cool It! Implementation Report Form

Complete all items below:

Team Number:

Project Title:

1. Briefly describe the local climate change related issue, situation or problem that your project was designed to help solve. (Refer to your Cool it! solution plan)
2. List the project goals from your Cool It! solution plan. Number each goal starting with 1. Under each goal list and/or describe:
 - a. How you planned to measure success in achieving the goal. (Quote from the original solution plan submitted in February 2007),
 - b. The actions that team members and/or project partners took to achieve the goal, (be sure to state clearly which team members or individual or organizational partners took which actions.
 - c. How the team actually measured success if this was different than in the original solution plan,
 - d. Your documented results in achieving the goal,
 - e. Where and how results can be verified, If possible, include documentation in an attachment to this report and note it here.
 - f. Any expected or unexpected challenges you encountered in achieving the goal and the actions taken to overcome those challenges, and
 - g. Other information relevant to this goal or your achievement of it that judges should be aware of.
3. List and describe other goals or accomplishments, if any, that the team achieved, which were not included in the goals from the original solution plan. Provide details and documentation as in #2 above.
4. Provide an example of how the team **most effectively** used the resources available to it to achieve one or more of its goals. (Resources may include the time and energy of team members and partners, money or equipment donated to the project, etc.)
5. Describe the **most successful** participation and/or contributions (if any) made by individual or organizational partners.
6. Describe any specific program related activities that will continue or take place after April 18, 2008. Also, list any individuals or organizations who are or have indicated that they are considering replicating your program or any element of it.
7. Attachments (if any).